|  |  |  |
| --- | --- | --- |
| Internship Report Rubric **Agricultural Journalism**  **Agricultural Leadership, Education and Communication** | | |
| **Category** | **Pts.** | **Comments** |
| **Introduction ⎯**5 pts. |  |  |
| **Company, agency or organization**  **—** 15 pts.  • Describe and/or explain what your organization does, its structure, etc.  • Your assigned duties and responsibilities  • The training and supervision you received  • An overview of your experience |  |  |
| **Journalism activities —** 30 pts.  • Use of journalism and communications competencies/skills on the job  • Diagnosis, development and delivery of training programs  • Ethical decision making of which you were a part |  |  |
| **Growth in Employability —** 20 pts.  • Professional work habits demonstrated  • Professional networks established  • Development of technical expertise in agricultural and/or natural resource sciences  • Identification of ongoing professional and personal development needs  • Assessment of your career objectives |  |  |
| **Summary —** 10 pts.  • A reflection on the entire experience  • Application of academic instruction to real-world situations  • Facilitation of the transition from college student to full-time employment |  |  |
| **Appendices —** 5 pts.  • Include a list of skills and competencies developed, nurtured and/or refined  • Option inclusions…  –letters, memos, accolades received, etc.  –reports, articles, brochures, etc. that you developed  –other pertinent information regarding your involvement/experience |  |  |
| **Grammar, spelling, writing —** 15 pts. |  |  |
| **Total points (100 possible)** |  |  |

**REV:8-9-07**